Acknowledgement Of Unsolicited Ideas

Date:_____

Dear
We appreciate your interest in submitting to us an idea or proposal relative to:
Our firm receives many ideas, suggestions and proposals and has many of its own projects under development.
Therefore, it is possible the idea or proposal you plan to submit to us has been considered and/or may already be in the planning stages.
Nevertheless, we would be pleased to accept your idea or proposal for review, provided it is accompanied by this acknowledgement letter signed by you.
It is understood that:
 Samples or other submissions will be returned to the submitter only if return postage or freight is prepaid. The company accepts no responsibility for casualty or loss of samples in our possession. The company can accept no responsibility for holding any information in confidence. The company shall pay compensation only in the event it, accepts the idea, has received the idea only from the submitter, and has reached agreement with the submitter as to terms and conditions.
If these terms are acceptable to you, please sign where indicated below and return together with your idea or proposal.
Very truly,
Signature: Name of Signature:
If these terms are acceptable to you, please sign where indicated below and return together with your idea or proposal.
Very truly,
Signature: Name of Signature:
Phone Numbers: include area code and country code: